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Q 1: How do I know if I must take an examination?

A. If you attended a school in Arizona that is accredited by an agency recognized by the secretary of the U. S. Department of Education, you are exempt from taking an examination. Otherwise, you must take either of the examinations found at www.ncbtmb.com or www.fsmtb.org

Q 2: I am looking to move to Arizona within the next four to five months and am licensed in another state. What steps do I need to take to have my license transferred from the state I am in?

A. An applicant is eligible for reciprocal licensure if either of the following applies:

1. The applicant has been licensed continuously in another state for the last five years preceding the filing of the application with the Board and the other state has standards for massage therapists that are substantially equivalent to those in this state in other words is a licensing state. OR
2. The applicant holds a current certification from the national certification board for therapeutic massage and bodywork or another agency that meets the standards of the national commission on competency assurance and received education and training substantially equivalent to that required by this chapter.

[Q 3: I am going to massage school out of state. Can I obtain a license in Arizona?](#)

A. You may obtain a license if you meet all of the requirements for licensure, including attendance at a Board approved school. A massage therapy school located in another state must apply for approval to the Board of Massage Therapy. The school must show that it is accredited by an agency recognized by the secretary of the U. S. Department of Education or is approved by an agency similar to Arizona's Private Postsecondary Education.

Q 4: After I am licensed, will I have to complete continuing education (CE)?

A. Yes, you will have to complete 24 hours of CEs during the two year period before renewal. If you complete more than 24 hours of CEs you may not carry over the excess hours into the next renewal period.

Q 5: Is there a list of approved courses for CEs?

A. No there is no list. The requirements for approval of CE can be found in the Board's rules at A.A.C. R4-15-302 and are located on the Board's website under laws and rules. Please review before you take a course to ensure the course is from an approved provider.

Q 6: If I already have my license, how do I change my name or address?

A. You must submit a name or address change in writing within 10 days after the change. You may email the change to info@massageboard.az.gov or send a form, which is available on the Board's home page under "Forms." If you want to make a name change, you must submit proof of the change, such as a copy of a marriage certificate, divorce papers, or official court documents. There is no charge for a name or address change.

Q 7: Where can I get my fingerprints done?

A. You can have your fingerprints rolled at any law enforcement agency or any other agency that performs fingerprint services. Please contact them for times and fees. The fingerprinting does not need to be done in Arizona, but you must use a card that has "APPLICANT" on the left hand corner.

Q 8: Where can I get a fingerprint card?

A. You can request that the board office mail you one if you download the application or you can come pick one from the office. DO NOT BEND THE CARDS.

Q 9: How can I expedite the application process?

A. You should make sure your application is filled out correctly and completely and ensure any required documents are sent as quickly as possible.

Q 10: Can I laminate my license once I receive it?

A. Yes, you may laminate your license.

Q 11: Who does not have to be licensed under the massage therapy law?

A. Review the statutes for the definition of a massage therapist. If you meet the definition you must be licensed. Make sure you read all of the statute for who is not required to be licensed before you assume you're exempt.

Refer to the following statute for individuals who are exempt.

32-4221. [Licensure; persons and activities not required to be licensed](#)

Q 12: Where can I find any proposed changes to the current massage rules?

A. The Statutes and Rules are posted on our website www.messageboard.az.gov

Q 13: If I lose my license can I get another one?

A. Yes, there is a \$25 fee, payable by money order or cashier's check for a replacement license.

Q 14: Can I work as a massage therapist if the directory says my application is pending?

A. You cannot work as a massage therapist until you are issued a license by the Board

If you require additional information, please [contact us!](#)